

Order Entry

- Search existing customers and inquiries
- Add new customer/verify address
- Review previous orders and copy
- Multiple recipients per order
- Item details
- View all recipients and items with order totals

Search

Order Msg Cust Msg Cancel **Item Search** Type Phone ▾

Start Order Buyer SelectRecip Order Totals

Customer Search

Name (or) Company (and/or) Zip

(or) Phone (or) Cust# - (or) FaxID (or) Email

Search Results (5) for: Name=peppler and Zip=60010

Cust#	Type	Name	City	St	Zip
1-1008804	RE	Annie Peppler	BARRINGTON	IL	60010
1-127571	RE	Marie Peppler	BARRINGTON	IL	60010
1-1155895	RE	Martha Peppler	BARRINGTON	IL	60010
1-1155893	RE	Pat Peppler	Barrington	IL	60010
1-1155890	RE	Pat Peppler	Barrington	IL	60010

Cust # 1-1155893
Name Pat Peppler
Company Peppler & Assoc
Add1 22 East Dundee Road
Add2
City, St Zip Barrington, IL 60010
Province
Country US
Day 847 382 6866
Eve
Fax
Orders from 10/17/08 to 05/06/09
Last Order 861.95
Life-to-Date# 2 861.95
Prev Balance 0.00 Discount 0.00%

Add new customer/verify address

Click "Save" to verify the address. Delivery point validation is also checked, but may be bypassed for billing only addresses. Open invoices are also displayed.

Order Msg Cust Msg Cancel Item Search Type Phone ▾

Start Order Buyer SelectRecip Order Totals

Verify or Enter Customer 1-1155893

Source Code Select source code ▾

Orders from 10/17/08 to 10/17/08
Last Order 209.03
Life-to-Date# 3 1,070.98
Prev Balance 0.00 Discount 0.00%

Accounts Receivable

Invoice	Typ	Date	Amount	PO/Check	Bal Due	Days
123456	INV	04/15/09	357.79	Test PO 1	357.79	

Name Pat Peppler

Company Peppler & Assoc

Address 22 East Dundee Road

Apt/Suite #

City Barrington St IL
Illinois ▾

Zip/Postal 60010 Prov.

Country US UNITED STATES ▾

Phone 847 382 6866 Eve

Fax 847 382 4350 Sort Pat

Email

Do Not Mail Rent

Commercial Residential

Edit Save Items

Select recipients from the address book

Addresses can be verified real time.

Order Msg Cust Msg Cancel Item Search Type Phone ▾

Start Order Buyer **Select Recip** Order Totals

Recip#
Sort Name

Click a recipient to select

Recip	Name	Sort	City	St
1	Jane Perry	PERRY	REDWOOD FALLS	MN
2	Deborah Peterson	PETERSON	CULLODEN	GA
3	Sharon Dunn	Sharon	BARRINGTON	IL

Verify or Enter Customer 1-1155894

Name
Company
Address
Apt/Suite #
City St
Illinois ▾
Zip/Postal Prov.
Country UNITED STATES ▾
Phone Eve
Fax Sort

Commercial Residential

Add items

Each recipients' previous orders are displayed. One click can duplicate the recipient, items, and gift message.

Order Msg Cust Msg Cancel Item Search Type Phone ▾

Start Order Buyer SelectRecip **Order** Totals

Items for Sharon Dunn

Enter Item Number Qty

Item	Description	Qty	Avail	Price	Line Total
3PK2	2 - 40oz cans Salted Hubs	1		33.50	33.50
HUBBIES	Hubbies - 1oz ea, 20 bags	1		11.95	11.95


Merch. 45.45 Ship 5.00 Actual 0.00 Tax 0.00

Date to arrive Ship via UPS GROUND ▾

Previous Order

Item	Description	Qty	Status	Line Total	Shipped
3PK4	4 - 40oz cans Salted Hubs	1		58.95	

3PK2
2 - 40oz cans Salted Hubs



Gift Message Enclosure

Thanks for helping,
Good food for your training runs.
Pat

Suggested Items

Item	Description	Price
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Item details

View the same images and information available on the web and display additional information available only for customer service.

The screenshot displays a web application interface for managing orders. The main window is titled "Item Detail - Windows Internet Explorer" and shows the URL http://192.168.4.33/DirectionsOETest/popup_oe_itemDetails.php?itemid=3PK2. The item being viewed is "2 - 40 oz. cans Salted Hubs Peanuts" with a price of \$33.50. The product image shows several cans of Hubs peanuts. A promotional message reads: "They're not just peanuts, they're Hubs... Take advantage of our case packs when ordering two or more of the same item shipping to one location and save on shipping!". The item number is 3PK2.

The sidebar on the left contains the following sections:

- Order Msg**, **Cust Msg**, **Cancel**, **Item Search** buttons.
- Type** dropdown menu set to **Phone**.
- Start Order**, **Buyer**, **SelectR** buttons.
- Items for Sharon Dunn**
- Enter Item Number** input field.
- Table with columns **Item** and **Description**:

Item	Description
3PK2	2 - 40oz cans Sa
HUBBIES	Hubbies - 1oz ea
- Add Item** and **Edit Item** buttons.
- Merch.** 45.45, **Ship**
- Date to arrive** input field.
- Previous Order** section with a table:

Item	Description
3PK4	4 - 40oz cans S
- Duplicate Recip & Items** button.

The bottom of the browser window shows the status bar with "Done", "Internet", and "100%" zoom level.

And more item details

See item availability in multiple warehouses, or delivery time from the vendor.

The screenshot displays a web application interface for managing orders. The main window shows a list of items for 'Sharon Dunn'. The selected item is '3PK2', described as '2 - 40oz cans Salted Hubs'. A popup window titled 'Inventory & Prices' provides detailed information for this item.

Item	Description	Qty	Avail	Price	Line Total
3PK2	2 - 40oz cans Salted Hubs	1		33.50	33.50
HUBBIES	Hubbies - 1oz ea, 20 bags	1		11.95	11.95

Item#	Description	Class	Vendor ID	Vendor Item#
3PK2	2 - 40 oz. cans Salted Hubs Peanuts	HUBS		

Qty On Hand	Qty Allocated	Qty Available	Qty on PO
210	1	209	0

Wholesale Price	Retail Price
0.00	33.50

View all recipients and items.

Real time payment authorization.

Order Msg Cust Msg Cancel Item Search Type Phone ▾

Start Order Buyer SelectRecip Order Totals

Pat Pepler 1-1155893 **Buyer**
Pepler & Assoc Phone 847 382 6866
22 East Dundee Road Eve
Barrington, IL 60010

Promotion Apply Promotion

Print Invoice Pre Ship MMDDYY
 Fax 847 382 4350 Invoice #
 eMail
 None PO #

Recipients in Order

Name	Item	Qty	Arrives	Ship
Sharon Dunn	2 - 40oz cans Salted Hubs	1		UPS GROUND
Sharon Dunn	Hubbies - 1oz ea, 20 bags	1		UPS GROUND
Deborah Peterson	32 oz. can Salted Hubs	2		UPS GROUND

Order # 3901947

Merchandise	75.43	Weight (lbs)	0.0
Discount	0.00		
Shipping	10.00	Actual ship chg	0.00
Sales Tax	0.00		
Order Total	85.43	Prev Balance	0.00
Total Amt Paid	0.00		
Balance Due	85.43		

Pay Type VISA ▾
Account 4111111111111111 MMY 1010 CVV 123
Amt Paid Auth code

Apply Payment/Auth Card

Hold ▾ Close Order